



Office of the Mayor
City of Paterson
155 Market Street
Paterson, NJ 07505
973-321-1600

Della McCall Fischer
Chief of Staff

Permit #: _____

This application is used to request a permit to film in the City of Paterson pertaining to Ch. 212 of Paterson City Code.

Filming permit shall be requested no less than 5 days prior to the requested filming date, upon approval, applicant will receive a permit which must be in possession of the production at all times while on location.

For additional assistance, please contact Della McCall Fischer, Chief of Staff, at 973-321-1600.

Date: _____

1. Company: _____

Production contact/location manager: _____

Address: _____

2. Telephone: Work: _____

Mobile: _____

3. Filming locations (If more than 3 locations please list them on a separate sheet):

Location	Date	Times	Ward

4. Commercial Use PSA Student Other: _____

5. Feature film / television series / online film / online series / commercial (circle one):

Please identify title, production company, director, and lead actors:

6. Please list if there will be animals, special effects, firearms or the use of pyrotechnics. Please also note if City of Paterson EMT is required on location.

7. Filming will require: Street closure - *circle one*: complete / intermittent
 Street parking closure - *circle all*: on location / for production vehicles
 Sidewalk closure Reserved parking in lots

8. Please provide a detailed list of trailers or campers: _____

9. List of Production Equipment: _____

10. No. of Cast and Crew: _____

PERMITS ARE NOT ISSUED UNTIL THE INSURANCE REQUIREMENTS ARE FULFILLED

11. Public Liability Insurance Company, Policy # and Agent: _____

Amount: _____ Expiration Date: _____

The Applicant agrees to indemnify the City of Paterson and to be solely and absolutely liable upon any and all claims, suits, and judgements against the City and/or the applicant for personal injuries and property damages arising out of occurring during the activities of the applicant, his (its) employees or otherwise. The applicant further agrees to comply with all pertinent provisions of New Jersey laws, rules, and regulations. This permit may be revoked at any time.

Date Signature of Representative Printed Name and Title

Approval: *(To be filled out by the Mayor's Office)*

Council-at-Large

Filming Coordinator

Ward Council-Person

APPLICATION CHECKLIST

- Completed Application Form
- Attached Letter of Intent
- Attached Certificate of Liability Insurance
- Attached Check – made payable to *City of Paterson*

FEES

Fees for Issuance of Permit

- Basic Filming Permit - \$300.00
- Expedited Processing - \$500.00

Daily Filming Fee

- Filming 5 hours or more - \$1500.00
- Filming less than 5 hours - \$750.00