

CITY OF PATERSON
**HISTORIC PRESERVATION
 COMMISSION**

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HPS & Secretary: Timothy Henderson
 Counsel: Romina M. Pascual, Esq.

**REGULAR MEETING DATES & APPLICATION DEADLINES FOR
 FISCAL YEAR 2020 – 2021**

Regular meetings of the Historic Preservation Commission are held on the 3rd Monday of each month except when the 3rd Monday of the month is a holiday; or if there are five Mondays in a month. In these cases, the meeting is held on the 4th Monday of the month. Meeting dates are in the left hand column of the chart below.

APPLICATIONS must be filed **20 business days** in advance of a scheduled meeting. Applications are **tentatively scheduled** when received by the Application Deadline (see second column of the chart below).

Applications are reviewed for **COMPLETENESS** when they are received. Applicants are notified within 5 business days after they file if all required materials are included (see third column of the chart below) and what information is missing if not complete. Applicants may then submit the missing materials to make the application complete.

A tentatively-scheduled application must then be fully **COMPLETE 10 business days before** the meeting date to be confirmed for hearing on that date (see fourth column of the chart below).

If the application or completeness deadlines are missed for a particular meeting, the hearing is pushed forward to the next meeting, but will still only be confirmed after the completeness requirements are met. The table below summarizes the meeting dates in the left-hand column. The deadline requirements for a particular meeting follow along the same line to the right.

MEETING DATE	APPLICATION DEADLINE	COMPLETENESS NOTIFICATION	COMPLETENESS DEADLINE
Aug. 24, 2020	July 27, 2020	August 3, 2020	August 10, 2020
Sep. 21, 2020	August 21, 2020	August 28, 2020	September 7, 2020
Oct. 19, 2020	September 18, 2020	September 25, 2020	October 5, 2020
Nov. 23, 2020	October 23, 2020	October 30, 2019	November 9, 2020
Dec. 21, 2020	November 20, 2020	November 30, 2020	December 07, 2020
Jan. 25, 2021	December 23, 2020*	January 4, 2021	January 11, 2021
Feb. 22, 2021	January 22, 2021	January 29, 2021	February 8, 2021
Mar. 22, 2021	February 22, 2021	March 1, 2021	March 8, 2021
Apr. 19, 2021	March 22, 2021	March 29, 2021	April 5, 2021
May 24, 2021	April 26, 2021	May 3, 2021	May 10, 2021
Jun. 21, 2021	May 24, 2021	June 1, 2021*	June 7, 2021

* Date is altered due to holiday when City Offices are closed.