

CITY OF PATERSON  
HISTORIC PRESERVATION  
COMMISSION

125 ELLISON STREET, SUITE 408  
PATERSON, NEW JERSEY 07505-1305

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**STAFF**

HPS & Secretary: Timothy Henderson  
Counsel: Romina Pasqual, Esq.

## KOAR-GEORGE FUND GRANT APPLICATION

### 1. APPLICANT INFORMATION

**Name/Organization:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### 2. PROJECT CATEGORY

Please choose which Category you are applying for. Refer to the Koar-George Guidelines for explanations of requirements, including Eligibility, Conditions, Types of Programs, Submission Deadline and Decision timeline.

Category A. The Koar-George Fund

Category E. The Koar George Making History! Award

Category B. The Paterson Experience

Category F. The Grace George Scholarship

Category C. The Koar-George Publication Award

Category G. The "Good Graces" Certificate

Category D. The Koar-George Public Education Award

### 3. PROJECT INFORMATION

A. *Project Title.* \_\_\_\_\_

B. *Project Duration* in Months after award: \_\_\_\_\_

C. *Project Narrative.* On a separate sheet, please provide a detailed description of your project. The description should include all pertinent details of what your project is, the purpose of your project, timelines, distribution, and how it will impact the community.

D. *Eligibility.* On a separate sheet, please explain your organization's qualifications, prior experience, status and affiliations, or if an individual, provide your resume, CV, and samples of similar projects. Explain specifically how and why you or the organization is specially qualified to execute the project.

E. *Support Materials.* You are limited to five examples of previous work pieces that show your experience and accomplishments. Please do not staple support materials to the application but clip and attach them to the end of the application and each copy.

Support Materials may include the following:

- Programs / Brochures.
- Fliers (no larger than 8" X 12"; no posters please).
- Photographs (no larger than 8.5" X 11").
- Published work (book, catalog, article; please include only one).
- Links to You Tube, Vimeo, or other online platform, featuring history-related presentations or exhibits. On a separate sheet of paper, please indicate no more than two (2) links lasting three (3) minutes each, or less. Please do not include links to fliers, articles, etc., or your organization's general website, unless it highlights a history presentation or exhibit footage.
- Provide quotes for major goods or services, such as restoration appraisals, printing, exhibit supplies, display cases, etc. shown in your budget, on vendor letterhead or include a website printout if letterhead is not feasible.
- For restorations, please provide close-up photographs of specific area(s) to be restored, as well as full-view of artwork/sculpture.

- For exhibit or lecture series, include timeline/schedule of presentations.

#### 4. PROJECT BUDGET & FUNDING REQUEST

A. Please note: as expressed in the Koar-George Guidelines, the award amount in these categories is “up to \$1,500.00 annually; [and] may be divided among several projects.”

Please indicate amount requested (not to exceed \$1,500): \_\_\_\_\_

B. Please provide a detailed project budget in the space provided.  
Matching funds are not required.

<b>Expenses:</b> <i>(Please break down expenses /fees further down below.)</i>	<b>Amount Requested</b>	<b>Other Funds (If Applicable)</b>	<b>Category Totals</b>
Staffing			
Professional Services/ Historians/ Researchers (Fees, Stipends)			
Space Rental			
Equipment Rental			
Supplies / Materials			
Printing / Photocopying			
Publicity			
Hospitality			
<b>Other:</b>			
<b>TOTALS</b>	<b>A.</b>	<b>B.</b>	

## 5. SUBMISSION INSTRUCTIONS

- SUBMIT FOUR (4) COPIES of this application and all requested enclosures and supporting materials in PAPER format. All copies must be CLIPPED, do not staple.
- Application deadline is close of business on MONDAY APRIL 1, 2020.
- Applications must be complete by the deadline, no additions to previously submitted applications will be accepted after April 1.
- Applications received after April 1 will be disqualified.
- Mail or drop off your application to: City of Paterson Historic Preservation Commission, c/o Koar George Grant Committee, 125 Ellison Street, 4<sup>th</sup> Floor, Paterson, NJ 07505.

## 6. QUESTIONS & ASSISTANCE

Please call the HPC Office at 973-321-1220 or email [garchimede@patersonnj.gov](mailto:garchimede@patersonnj.gov)