

## NOTICE

THE CITY OF PATERSON, NEW JERSEY SHALL RECEIVE SEALED RESPONSES TO A REQUEST FOR PROPOSAL AT THE CITY'S PURCHASING OFFICE, 4TH FLOOR, CITY HALL, 155 MARKET STREET, PATERSON, NEW JERSEY 07505 UNTIL 2:00 P.M. PREVAILING TIME, THURSDAY, NOVEMBER 21, 2019 FOR THE FOLLOWING:

### DENTAL BENEFITS (PPO & DHMO) RFP NO. 2020-19

REQUEST FOR PROPOSAL MAY BE OBTAINED FROM: CITY HALL, 4TH FL., PURCHASING DIVISION, 155 MARKET STREET, PATERSON, NJ 07505 TEL: 973-321-1340 FAX: 973-321-1341. REPRODUCTION OR REDISTRIBUTION OF THE CONTENTS OF THIS PROPOSAL PACKAGE BY A PARTY OTHER THAN THE CITY OF PATERSON IS STRICTLY PROHIBITED. PROPOSALS RECEIVED BY VENDORS THAT DID NOT OBTAIN PROPOSAL PACKAGES FROM THE CITY OF PATERSON PURCHASING DIVISION WILL NOT BE CONSIDERED.

PROPOSAL MUST BE SUBMITTED ON THE STANDARD PROPOSAL FORM PROVIDED IN THE MANNER DESIGNATED THEREIN, AND MUST BE ENCLOSED IN A SEALED ENVELOPE AND/OR THIRD PARTY ENVELOPE BEARING THE TITLE AND RFP NUMBER, NAME AND ADDRESS OF THE PROPOSER ON THE OUTSIDE; ADDRESSED TO MR. HARRY M. CEVALLOS, PURCHASING AGENT, AND DELIVERED TO THE ABOVE ADDRESS AT THE DATE AND TIME SET AT THE PLACE HEREIN. THE CITY OF PATERSON IS NOT RESPONSIBLE FOR ANY HAND DELIVERED OR THIRD PARTY DELIVERED RFP WHICH ARRIVE BEFORE 8:30 A.M. OR AFTER 2:01 P.M. AFTER RFP OPENING AT THE PROPER TIME OR LOCATION. ANY SUCH PROPOSAL WILL BE RETURNED UNOPENED TO THE VENDOR.

ONE (1) PRINTED ORIGINAL, FIVE (5) COPIES AND A FULL COPY OF THE RFP RESPONSE, INCLUDING ALL ATTACHMENTS, ON A FLASH DRIVE.

IN ADDITION, A FULL ELECTRONIC COPY OF THE RFP RESPONSE MUST BE SECURE E-MAILED AT THE SAME TIME TO THE CITY'S INSURANCE CONSULTANT, JULIE KUNSTLE IN A SECURE E-MAIL ADDRESSED TO MS. JULIE KUNSTLE, ACCOUNT VICE PRESIDENT, IMAC AGENCY AT THE FOLLOWING E-MAIL ADDRESS: [JULIEKUNSTLE@IMACAGENCY.COM](mailto:JULIEKUNSTLE@IMACAGENCY.COM).

ALL DOCUMENTS CONTAINED IN THIS PACKAGE MUST BE RETURNED TO THE CITY OF PATERSON IN THEIR ORIGINAL FORM. NO SUBSTITUTIONS, ALTERATIONS, OR MODIFICATIONS OF ANY OF THE RFP DOCUMENTS ARE PERMITTED.

PROPOSERS MUST COMPLY WITH REGULATIONS OF THE "NEW JERSEY LOCAL PUBLIC CONTRACT LAW" (N.S.A.40A:11-1 et. seq.), AFFIRMATIVE ACTION REGULATIONS N.J.S.A.10:5-31et seq., N.J.A.C. 17:27, AND THE NEW JERSEY CONTRACTOR BUSINESS REGISTRATION ACT N.J.S.A.52:32-44 (P.L.2004, C57)

THE CITY COUNCIL OF THE CITY OF PATERSON RESERVES THE RIGHT TO CONSIDER THE PROPOSAL FOR SIXTY (60) DAYS AFTER RECEIPT THEREOF, AND FURTHER RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS, WAIVE INFORMALITIES, AND MAKE SUCH AWARDS OR TAKE ACTION IN ACCORDANCE WITH APPLICABLE LAW

HARRY CEVALLOS, QPA, R.P.P.S.  
QUALIFIED PURCHASING AGENT