

**MINUTES**  
**PATERSON MUNICIPAL UTILITIES AUTHORITY MEETING**

**DATE:** September 16, 2013

**PRESENT:** Chairman Erik Lowe, Commissioner Janet McDaniel, and  
Commissioner Charles Pettiford

**ABSENT:** Commissioner Kenneth Simmons

**ALSO PRESENT:** Bruce Ackerman, Legal Counsel

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Pursuant to the Open Public Meetings Act, the special meeting of the Paterson Municipal Utilities Authority was held on Monday, September 16, 2013.

Chairman Lowe called the meeting to order at 6:00 p.m.  
Legal Counsel read the Statement of Compliance, followed by the roll call.

**Reading and Approval of Minutes:**

Motion made by Commissioner McDaniel to approve the minutes as presented for the meeting of August 12, 2013, seconded by Chairman Lowe and approved by them.  
Commissioner Pettiford abstained.

**Public Portion:**

Motion made by Commissioner McDaniel to open the meeting to the public, seconded by Commissioner Pettiford and approved unanimously.

David Gilmour, 14 Van Houten Street, Apt. 107, spoke in the public portion. He requested an OPRA form, which was provided to him at the meeting. He asked to know when the India trip will be reported.

There being no one else who wished to speak in the public portion, a motion was made by Commissioner McDaniel to close the public portion, seconded by Commissioner Pettiford, and approved unanimously.

**Bills and Communications:**

The Chairman presented the financial report with income of \$21,332.20, and proposed expenditures of \$5,795.22 as set forth on the report. The Chairman reported the expenses for the Jazz Festival separately, showing each festival date with the expenses. The total

expenses to be approved were \$17,261.00, which was under the approved budget. Commissioner Pettiford questioned Libby's rent. Counsel explained the letter he had sent to secure the rent increases. A portion of that request was paid this month. Commissioner Pettiford questioned the Sterling Rental fees for the festival, which were explained by the Chairman as relating to stage rental.

After further discussion by the Commissioners, a motion was made by Commissioner McDaniel to approve the financial report and pay the bills indicated, seconded by Commissioner Pettiford, and the motion was approved unanimously.

**Legal Report:**

Legal Counsel reported that he had written to Libby's regarding past due rent increases. One of the past due amounts was paid this month. The Commissioners requested that Counsel write to Libby's and establish their intention to satisfy the remaining balance due and then to bring that back to the Commissioners for review.

**Chairman's Report:**

**Water Project/Trademark.**

The Chairman reported that Anthony Salter intends to forward his plan, which the Chairman will distribute to the Commissioners when received. The Chairman has requested that Mr. Salter look into a third party vendor to produce and distribute the water under the MUA logo. Commissioner Pettiford requested a copy of Mr. Salter's previous report. Mr. Salter is to respond to the request.

The Chairman reviewed the need for parking lot repairs. The Chairman is looking into whether the unused grant money of \$100,000 from the County may be used for this purpose. Commissioner Pettiford requested an agreement to be established with NPS to share in such expenses, as well as to pay utilities and rent. The Chairman will check on the availability of the County grant funds. There is no urgent need for repairs in terms of any safety issue.

**MaryEllen Kramer Park Project.**

The Chairman provided an update as to the construction. No specific start date is yet in place.

**Great Falls Summer Jazz.**

The Chairman discussed the successful Jazz Festival, which was well attended.

#### Study for Solar/MOU

The Chairman discussed the status of the solar study that was to be undertaken by FMID. They have a subcontractor working with the City on such a study. The Chairman asked Counsel to follow up with FMID as to the request we had made for further documentation.

#### Senator Lautenberg Memorial

The Chairman reviewed the permit request that had been sent to all Commissioners. The event was held based on the permit application being in order. There was no time to bring it to the Commissioners in advance, since Congressman Pascrell's office made the request on short notice. After discussion, a motion was made by Commissioner McDaniel to approve the permit for the event retroactively, seconded by Commissioner Pettiford, and approved unanimously.

#### **Unfinished and New Business:**

##### Shared Services Proposal with DPW.

Commissioner McDaniel questioned the costs for the City to provide the listed services for the MUA as needed from DPW, versus using a private contractor. The Chairman explained that the DPW presently provides collection of recyclables and garbage at no cost to MUA. Van Orden Landscaping cuts the grass every Monday. The Commissioners discussed evaluating whether there is a need to bid for the next year of landscaping. No formal action was taken.

##### Eagle Creek Renewable Energy

In regard to the prior contact by Legal Counsel with the attorney for Eagle Creek Renewable Energy, which recently purchased the limited partnership interest of the Great Falls Hydroelectric Company, LP from Algonquin Power, the Commissioners requested that they attend the next meeting at 6:30 p.m. Counsel was requested to make the invitation.

##### NPS

The Commissioners requested that a representative of NPS be invited to attend the next meeting at 6:00 p.m.

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There being no further business, a motion was made to adjourn by Commissioner McDaniel, seconded by Commissioner Pettiford, and voted upon unanimously.

Submitted by:

Next regular meeting on Monday, October 21, 2013, at 6:00 p.m.