

CITY OF PATERSON
HISTORIC PRESERVATION
COMMISSION

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HPS & Secretary: Francesca Evans
Counsel: Cristina Diaz-Salcedo, Esq.

**REGULAR MEETING DATES & APPLICATION DEADLINES FOR
FISCAL YEAR 2022 – 2023**

Regular meetings of the Historic Preservation Commission are held on the 3rd Monday of each month except when the 3rd Monday of the month is a holiday; or if there are five Mondays in a month. In these cases, the meeting is held on the 4th Monday of the month. Meeting dates are in the left hand column of the chart below.

APPLICATIONS must be filed **20 business days** in advance of a scheduled meeting. Applications are **tentatively scheduled** when received by the Application Deadline (see second column of the chart below).

Applications are reviewed for **COMPLETENESS** when they are received. Applicants are notified within 5 business days after they file if all required materials are included (see third column of the chart below) and what information is missing if not complete. Applicants may then submit the missing materials to make the application complete.

A tentatively-scheduled application must then be fully **COMPLETE 10 business days before** the meeting date to be confirmed for hearing on that date (see fourth column of the chart below).

If the application or completeness deadlines are missed for a particular meeting, the hearing is pushed forward to the next meeting, but will still only be confirmed after the completeness requirements are met. The table below summarizes the meeting dates in the left-hand column. The deadline requirements for a particular meeting follow along the same line to the right.

MEETING DATE	APPLICATION DEADLINE	COMPLETENESS NOTIFICATION	COMPLETENESS DEADLINE
Aug. 15, 2022	July 18, 2022	July 25, 2022	August 1, 2022
Sep. 19, 2022	August 19, 2022*	August 26, 2022	September 2, 2022*
Oct. 24, 2022	September 23, 2022*	September 30, 2022	October 7, 2022*
Nov. 21, 2022	October 21, 2022*	October 28, 2022	November 4, 2022*
Dec. 19, 2022	November 18, 2022*	November 28, 2022*	December 5, 2022
Jan. 23, 2023	December 22, 2022*	December 30, 2022*	January 6, 2023*
Feb. 27, 2023	January 27, 2023*	February 3, 2023	February 10, 2023*
Mar. 20, 2023	February 17, 2023*	February 27, 2023*	March 6, 2023
Apr. 17, 2023	March 7, 2023*	March 14, 2023	March 31, 2023
May 22, 2023	April 24, 2023	May 1, 2023	May 8, 2023
Jun. 26, 2023	May 25, 2023*	June 2, 2023*	June 9, 2023*

* Date is altered due to holiday when City Offices are closed.