

## CITY OF PATERSON DEPARTMENT OF COMMUNITY DEVELOPMENT



HOMELESS EMERGENCY SOLUTIONS GRANT (HESG) PROGRAM

## REQUEST FOR PROPOSAL PROGRAM YEAR 2022

(July 1, 2022 to June 30, 2023)

PLEASE SUBMIT ONE (1) ORIGINAL APPLICATION AND TWO 2) COPIES

TO IMPLEMENT ELIGIBLE ACTIVITIES PURSUANT TO THE REGULATIONS OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT THAT PRINCIPALLY BENEFIT LOW AND MODERATE-INCOME PATERSON RESIDENTS OR CONTRIBUTE TO THE PREVENTION AND ELIMINATION OF SLUMS AND BLIGHT.

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS RFP ON OR BEFORE THE TIME AND DATE SPECIFIED IN THE INSTRUCTIONS IS SOLELY AND COMPLETELY THAT OF THE PROPOSER. THE CITY OF PATERSON, DEPARTMENT OF COMMUNITY DEVELOPMENT WILL IN NO WAY BE RESPONSIBLE FOR DELAYS OR LOSSES CAUSED BY THE U.S. POSTAL SERVICE OR ANY OTHER OCCURRENCE.



### CITY OF PATERSON – REQUEST FOR PROPOSALS PY 2022 HUD ENTITLEMENT PROGRAMS HOMELESS EMERGENCY SOLUTIONS GRANT (HESG)

The Department of Community Development is now accepting proposals from Paterson organizations for inclusion in the City's 2022 HUD Entitlement Programs. Proposals must be postmarked or hand-delivered no later than Friday, July 1, 2022 by 12:00 Noon to the City of Paterson, Department of Community Development, Division of Housing, 125 Ellison Street, 2nd Floor, Paterson, NJ 07505.

### Processing of Proposals

The Department of Community Development (CD) is the intake office for all proposal submissions. CD determines whether or not a proposal is eligible for HESG funding and meets national program objectives under federal regulations. CD convenes a review committee to evaluate eligible proposals in terms of federal and local program priorities, quality, and cost effectiveness. Under the supervision of the Director, the highest rated proposals will be considered and funded under 2022 HUD entitlement awards until the limit of our grant entitlement funding is reached. This Request for Proposal (RFP) solicits proposals from organizations to deliver projects, services, or activities that are consistent with the HESG priorities and objectives identified in the City of Paterson's 2020-2025 Consolidated Plan, which is available through the Department of Community Development and the City of Paterson's website (<a href="https://www.patersonnj.gov">www.patersonnj.gov</a>).

#### Program Overview

This final rule, published in the Federal Register, revises the regulations for the Emergency Shelter Grants program by establishing the regulations for the Homeless Emergency Solutions Grants program, which replaces the Emergency Shelter Grants program. The change in the program's name, from Emergency Shelter Grants to Homeless Emergency Solutions Grants, reflects the change in the program's focus from addressing the needs of homeless people in emergency or transitional shelters to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), enacted into law on May 20, 2009, consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, and revises the Emergency Shelter Grants program and renames it as the Homeless Emergency Solutions Grants (HESG) program. The HEARTH Act also codifies into law the Continuum of Care planning process, a longstanding part of HUD's application process to assist homeless persons by providing greater coordination in responding to their needs.



The City of Paterson has the responsibility of making use of ESG funds, as part of implementing a "Continuum of Care" to address the issue of homelessness and to coordinate activities with other non-profit service providers and organizations. This Request for Proposal (RFP) seeks to solicit proposals that will improve the quality of existing emergency shelters for the homeless and provide certain essential and preventative services to ameliorate homelessness. Specifically, we are focusing on Rapid Rehousing Assistance for homeless individuals and families. Within the City of Paterson's 2020-2025 Consolidated Plan, the City lists its' priority needs for its' Homeless program as follows:

- -Reduce the number of individuals and families that become homeless;
- -Increase the availability of permanent supportive housing options for homeless individuals and families;
- -Support the operations of existing emergency/transitional homeless facilities;
- -Provide essential services to homeless populations;
- -This assistance is only for homeless individuals as defined under the homeless definition.

### Eligible Activities

The HESG program provides resources for the following activities: a) Homeless Prevention; b) Rapid Re-Housing; and c) HMIS; d) Street Outreach. Please see a description of each below.

- Shelter Operations: Funds may be used for renovation of emergency shelter facilities and the operation of those facilities, as well as services for the residents (including case management, child care, education, employment assistance and job training, legal, mental health, substance abuse treatment, transportation, and services for special populations).
- Homelessness Prevention: HESG funds may be used to provide housing relocation and stabilization services and short term rental assistance (up to 3 months) - or medium-term rental assistance (for more than three months but not more than 24 months of rent over any three-year period) to prevent an individual or family from moving into an emergency shelter and or homelessness situation. Payment of rental arrears consists of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
- Rapid Re-Housing: (PRIORITY) HESG funds may be used to provide housing stabilization services and short-and/or medium-term rental assistance as necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing. Both components fund housing relocation and stabilization services (including rental application fees, security deposits, utility deposits or payments, last month's rent and housing search and placement activities). Payment of rental arrears, including consists of a one-time payment for up to 6 months of rent in arrears, including late fees and moving cost.

2022- ESG Application 3 | Page



- HMIS: HESG funds may be used to pay the costs for contributing data to the HMIS
  designated by the Continuum of Care for the area. Eligible activities include computer
  hardware, software, or equipment; technical support; salaries of operators; staff
  training costs; and participation fees.
- Street Outreach: HESG funds may be used for cost of providing essential services (case management) necessary to reach out to unsheltered homeless people; connecting them with emergency shelters, housing, or critical services; and to provide urgent – no facility-based care to unsheltered people, who are unwilling or unable to access emergency shelter, housing, and or appropriate health care facilities.

Applicants are encouraged to review the City of Paterson's 2020-2025 Consolidated Strategic Five Year Plans to see the funding priorities identified that support the City in achieving its desired goals and objectives. Proposals submitted outside of the specified HESG priority funding areas will **not** be considered.

#### Technical Assistance

The City of Paterson will host a series of technical assistance workshops for organizations that intend to solicit financial support under one of the four HUD-funded programs, including the Community Development Block Grant (CDBG), Homeless Emergency Solutions Grant (HESG), HOME Investment Partnerships Program, and Housing Opportunities for Persons with AIDS (HOPWA) grant. The workshops will introduce the City's 2022 funding priorities and provide clarification on all phases of the pre-award and post-award processes, as well eligible activities, proposal preparation, the contracting process, program outcomes and expectations, and compliance with City and federal standards. The schedule for the workshop series is provided in *Appendix 3* and is posted on the City of Paterson website at <a href="www.patersonnj.gov">www.patersonnj.gov</a>. If you have specific questions, regarding the eligibility of proposed activities and/or their compliance with national objectives or technical questions regarding specific activities proposed for grant funding, please contact the Department of Community Development at (973) 321-1212.

### **Evaluation Considerations**

The process for reviewing HESG proposals is designed to increase efficiency and standardize the evaluation of proposals. The Administration intends to ensure transparency and the delivery of unbiased recommendations to the Municipal Council for approval of awards to the selected public, private, and nonprofit partners. New applicants and those organizations that have previously been funded are encouraged to apply.

Before submitting a proposal, organizations should consider the following:

 Capacity to complete the requested forms and submit the required documentation by the Friday, July 1, 2022 by 12:00 Noon



- Capacity to deliver proposed services and meet expected program outcomes;
- Ability to comply with municipal and federal standards related to the Homeless Emergency Solutions Grant (HESG) program; and
- Current standing with the City of Paterson, including performance on grants from previous program years.

### Evaluation Criteria

Before applications are considered, they must be complete and submitted to the Department of Community Development, Division of Housing by Friday, July 1, 2022 by 12:00 Noon deadline. A complete application includes ALL requested forms and documentation. Only complete and timely applications that are determined eligible for ESG funding will be evaluated using the following criteria:

- The applicants' understanding of the scope and magnitude of the work to be accomplished as evidenced by the proposal.
  - Applicant's capacity to complete the requested forms and submit the required documentation by the Friday, August 20, 2021 by 12:00 Noon deadline.
- The adequacy and comprehensiveness of the proposal with regard to the proposer's approach to fulfilling the eligible activities and responsibilities as provided for in the RFP.
- Prior experience in working with the eligible population.
- Prior experience, at minimum of three years, in administering a homeless program.
   Determination of whether the capacity and capability to effectively administer the activities has been established.
- Rapid start-up capability.
- Plans for funding costs of start-up and continuation of operations, exclusive of ESG funds.
- Past financial history, current financial outlook, and other financial responsibilities.
- Prior experience or knowledge of the management of City contracts and federal grants.
- Non-profit organization Section 501(c) (3) status and incorporation, if applicable.
- Compliance with the terms and provisions of the RFP.

**5** | Page



### Matching Funds Requirement

HUD strictly monitors the matching funds requirement stipulated in 24 CFR Part 576.71 of its ESG regulations. These regulations read as follows:

- (a) <u>General.</u> Each grantee must match the funding provided by HUD under this part with an equal amount of funds from sources other than under this part. These funds must be provided after the date of the grant award to the grantee. Funds used to match a previous ESGP grant may not be used to match a subsequent grant award under this part. A grantee may comply with this requirement by providing the supplemental funds or voluntary efforts provided by any State recipient or non-profit recipient (as appropriate).
- (b) <u>Calculating the matching amount.</u> In calculating the amount of matching funds, there may be included the value of any salary paid to staff of the grantee or to any State recipient or non-profit recipient (as appropriate) in carrying out the Emergency Shelter Program and the time and services contributed by volunteers to carry out the Emergency Shelter Program, determined at the rate of \$5.00 per hour. For purposes of this paragraph (b), the grantee will determine the value of any donated material or building, or any lease, using any method reasonably calculated to establish a fair market value.

Consequently, in the *Scope of Services* section of the proposal on the form marked *Part 5. Project Budget*, the applicant must indicate in the *Other Funding Source* column matching funds equal to or greater than the amount being requested from the HESG program. <u>The applicant must provide documentation of matching funds with the initial application.</u>

### Level of Effort and Funding

All services requested in the RFP are on an "as needed" basis and the dollar values referred to in no way constitute a guarantee of the level in this effort that may be requested of the selected proposer or guarantee a certain dollar amount to the proposer. Those selected to be sub-recipients must invoice the City of Paterson for each individual service for which a contract is awarded, on a monthly basis, on or before the 10<sup>th</sup> day of each month following the month in which services are delivered. Reimbursement shall be on the basis of unit cost, fee for service or line item budget for all services and shall include monthly reports of service utilization data. Based on average monthly reimbursements, if a project sponsor is not spending at a rate that indicates it will expend its full allocation within the contract period, the City of Paterson reserves the right to reduce the dollar amount awarded to the sub-recipient for any category of service accordingly. HUD Form 60002: Section 3 Summary Report must also be submitted monthly along with the reports. (See Appendix 4 for a copy of the form.)

### General Application Guidelines

Applicants should adhere to the following general guidelines for preparing the application for ESG funding. The application should be submitted with the required content and in the format



requested.

- 1) Submit one (1) original and three (3) copies of the entire application package. The entire package must be *TYPED* and *UNBOUND* on 8.5" x 11" standard paper. Do not submit any document that is handwritten, bound (including staples, folders, spiral, or flat spines), on glossy, colored, heavy grade, or legal paper. Documents submitted in an inappropriate format will not be transferred to the review committee or evaluated.
- 2) Proposals must address the items specified in the *Proposal Narrative* section and must be organized exactly as specified in the *Application Content, Format, and Order* section. Proposals that have incomplete responses to questions or which are improperly organized will lose points in the evaluation process in accordance with the corresponding Evaluation Criteria.
- 3) Submit only the documents specified in the Required Documentation sections. <u>Do not submit</u> annual proposals, video tapes, flyers, paraphernalia, or any other materials not requested at this time. Additional materials will not contribute to the evaluation process and will be discarded.
- 4) Submit ALL DOCUMENTATION requested. Before applications are considered, they must be complete. A complete application includes ALL requested forms and documentation. Applications that are missing any required documentation will not be transferred to the review committee or evaluated.
- 5) Submit one (1) complete proposal for each funding request. Organizations applying for funding in more than one priority area should submit a separate application for each project. Copies of all requested forms and documentation should be included in each application. Organizations submitting applications for other entitlement programs, i.e. the Community Development Block Grant (CDBG), Housing Opportunities for Persons with AIDS (HOPWA), and/or the HOME Investment Partnerships Program(s) should complete the application for that program. The contents and requirements outlined in this application are ONLY for participants who intend to solicit financial support under the Emergency Solutions Grant (ESG) program.
- 6) Submit proposals to the Department of Community Development, Division of Housing, 125 Ellison Street, 2nd Floor, Paterson, New Jersey 07505. Proposals will only be accepted if postmarked or received at the above address before Friday, July 1, 2022 by 12:00 Noon.

Do not deliver proposals to any other office or staff person of the City of Paterson, including the Division of Economic Development, Division of Administration, Department of Police, the Office of the Mayor and Agencies, or the Office of the Business Administrator. Proposals submitted after the deadline and/or delivered to any office other than the Department of Community Development will not be accepted or reviewed.



The Administration reserves the right to request additional information or documentation not specified in this Request for Proposals at any stage during the process. Applicants will be expected to respond and comply with any additional requests in a timely manner.

### Application Content, Format, and Order

This ESG Application is divided into three (3) parts: (1) Application Cover Sheet; (2) Application Form; and (3) Proposal Narratives. A complete application should include the items listed below as indicated, and in the order and within the page limits specified.

### Part 1 - Application Cover Sheet

### Part 2 - Application Form

- Section One Organization Profile
- Section Two Organization Financial Summary
- Section Three Scope of Services

### Part 3 - Proposal Narrative

Section One – Organization Summary

Part A. Agency Background

Part B. Current Programs and Activities

Part C. Statement of Achievements

Part D. Organizational Staffing Qualifications

Section Two – Project Summary

Part A. Need Addressed by the Proposed Project

Part B. Project Goals

Part C. Project Implementation Strategies

Part D. Specific Collaboration Strategies

Part E. Project Outcomes

Part F. Methods of Evaluating Project Effectiveness

Part G. Major Barriers to Service Delivery

Part H. Description of Project Staff Qualifications

NOTE- Respondents should organize the Proposal Narrative exactly as described above with the corresponding title pages described herein. The Proposal Narrative should have section divider pages, each placed in front of the corresponding section with the title of that section typed at the top of the page (e.g., Section One – Organization Summary). No other text should be typed on the section divider page. Please complete, use, and submit the fillable forms where applicable. All pages of the Proposal Narrative must be numbered. Proposal narrative guidance is provided for each proposal narrative section



and provides additional details on the content that applicants should address in each subpart of the narrative.

#### Financial Information

- Organization Operating Budget (must specify revenues and budgeted expenditures for FY 2022)
- Organization Funding Sources

### Required Documents

### o Organization Documents

- Articles of Incorporation/By-laws: Documents should include names of board members, officers, and date agency was incorporated. NOTE: On a separate sheet of paper attached to the end of the incorporation documents, the agency must provide a list of the names, phone numbers, and addresses of all individuals who are authorized to sign official papers and documents on behalf of the organization.
- Audit Report and Financials: Applicants are required to submit a 2021Financial Audit or 2021 IRS Form 990 (if applicable) along with Certified Financial Statements. NOTE: Audit report and financial statements may not have an end date prior to December 31, 2020.
- Proof of IRS Status Determination Letter: Legal documentation listing the IRS status of the firm or agency.
- State of New Jersey Business Registration Certificate (For-profit organizations only)

#### City of Paterson Forms

- \* These documents MUST BE NOTARIZED AND/OR INCLUDE THE CORPORATION SEAL
  - Counterterrorism Compliance Form
  - Disclosure Statement for Nonprofit Sub-recipients (Nonprofits only)
  - Non-Collusion Affidavit
  - Stockholder Disclosure Certification (For profit organizations only)
  - Hold Harmless Agreement

2022- ESG Application 9 | Page



- Certificate of Compliance with NJ Charitable Registration Act (Nonprofits only)
- Certification of Compliance with Executive Order on Pay to Play Reform (For profit organizations only)
- Paterson Political Contribution Disclosure Form (For profit organizations only)

### Additional Requirements for Physical Rehabilitation Contractors

**If the organization is selected as a sub-recipient** in the Physical Rehabilitation category, the organization must comply with the following:

- A. Davis Bacon and Prevailing Wages The General Contractor is responsible for full compliance with the requirements of Davis Bacon/Prevailing Wage laws for all contractors, subcontractors, and any lower-tier subcontractors as provided by the Davis-Bacon Wage Determinations established by the U.S. Department of Labor (provided by the Division of Housing Assistance).
- **B.** Affirmative Action Compliance Prior to the Order to Proceed, the sub-recipient needs to complete the required paperwork to ensure that the contractors and/or its subcontractors meet the compliance requirements for affirmative action.
- **C.** Authorization Submission of a list of all persons authorized to make signatory decisions on behalf of the sub-recipient organization.
- D. Reporting To ensure compliance, the non-profit <u>must</u> submit a concise monthly report. For projects involving residential rehabilitation or public facilities construction/ renovation, the report must follow the format provided by a form from the Division of Housing Assistance. HUD Form 60002: Section 3 Summary Report must also be submitted monthly along with the reports.
- **E.** Timely completion Recipients under contract to receive ESG funds must complete project work within time specified in the contract unless an extension is obtained from the City. Failure to complete project work in the absence of an extension may be grounds, at the City's discretion, for cancellation of the contract.

### Special Provisions for All Awarded Proposals

### A. Letter from NJ Attorney General Confirming Charitable Registration

If a nonprofit organization is selected as a sub-recipient, the nonprofit organization is required to provide a copy of the Letter issued by the State of New Jersey Attorney General confirming charitable registration.

2022- ESG Application 10 | Page



### B. Certificate of Insurance (Required Coverage and Endorsement)

If the organization is selected as a sub-recipient, the organization becomes a vendor and must provide a certificate of insurance from an insurer with a Best's rating of no less than A- indicating compliance with the required coverage to the City of Paterson. The VENDOR must notify the CITY immediately, of any material change in insurance coverage, such as changes in limits, coverage, change in status of policy, etc. As part of the certificate of insurance submission a broad endorsement form/additional insured endorsement form that lists the City of Paterson as additional ensured must also be included. The CITY reserves the right to require complete copies of insurance policies at all times.

- a. General Requirements: The VENDOR shall maintain for the duration of the contracts, at its cost and expense, insurance against claims for injuries to persons or damages to property, including contractual liability, which may arise from or in connection with the performance of the work by the VENDOR, it agents, employees, representatives, assigns or subcontractors. This insurance shall cover such claims as may be caused by any negligent act or omission and shall be in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- b. Primary Insurance: The VENDOR'S insurance coverage shall be primary insurance as respect to the CITY, its officers, officials, employees, agents, and representatives shall apply separately to each project or location. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees or volunteers shall be excess of the VENDOR'S insurance and shall not contribute with it.
- c. Workers Compensation Insurance: The **VENDOR** shall maintain for the duration of the contract, at its cost and expense, Workers Compensation Insurance in the statutory amounts pursuant to N.J.S.A. 34 et seq.
- d. Additional Insured Status: The CITY must be listed as additional insured for liability arising out of activities performed by or on behalf of the VENDOR. As part of the certificate of insurance submission a broad endorsement form/additional insured endorsement form that lists the City of Paterson as additional ensured must also be included.
- e. Special Conditions: The insurer must indicate on the Certificate of Insurance that it agrees to defend, indemnify, and hold harmless the City of Paterson, NJ its agents, servants, and administrators from any and all complaints arising out of work or duties to be performed under this contract between the City of Paterson and the VENDOR.



f. Amounts: All insurance shall be written up for the following limits of liability:

Bodily Injury Liability Insurance: \$1,000,000.00 each person

\$1,000,000.00 each occurrence

Property Damage Liability Insurance: \$1,000,000.00 each person

\$1,000,000.00 each occurrence

Professional Liability: \$1,000,000.00

### Submission Deadline

Interested nonprofits must hand deliver or postmark application responses by Friday, July 1, 2022 by 12:00 Noon deadline to be considered for funding under the City's 2022 Annual Action Plan.

One (1) original and Two (2) copies of *typed proposals* on 8.5" x 11" paper must be postmarked or hand-delivered no later than, Friday, July 1, 2022 by 12:00 Noon deadline. Applications must *(only)* be addressed or hand-delivered to:

Barbara A. Blake-Mclennon, Director City of Paterson Department of Community Development Division of Housing 125 Ellison Street, 2nd Floor Paterson, New Jersey 07505

Failure to meet the submission deadline shall preclude a proposal from consideration by the City of Paterson.



2022- ESG Application

### CITY OF PATERSON - REQUEST FOR PROPOSALS PY 2022 HUD ENTITLEMENT PROGRAMS HOMELESS EMERGENCY SOLUTIONS GRANT (HESG)

PLEASE SUBMIT ONE (1) ORIGINAL APPLICATION AND TWO (2) COPIES

### PART 1 - APPLICATION COVER SHEET

PRO	OPOSED ACTIVITY
City of Paterson Funding Priority Area: (c	check all <u>applicable</u> Priority Areas and see Appendix 2
for Priority Area definitions)	Trong ruled and doe rippondix 2
Street Outreach (05F/050)	
Homelessness Prevention (05Q)	
Emergency Shelter (03T)	
Rapid Re-housing (05T) Homeless Management Information	System (required) (20A)
Tiomeless Management information	System (required) (20A)
Project/Shelter Name and Location	
Funds Requested for Proposed Activity	
	NUR ORANITEE (ORONOOR
PROJECTS	SUB-GRANTEE/SPONSOR
Applicant Organization (Full Legal Name)	
Doing Business As	
Executive Director	
Proposal Contact Name	
Proposal Contact Title	
Proposal Contact Street Address	
City, State, Zip Code	
Proposal Contact Phone	
Proposal Contact Fax	
Proposal Contact Email	
•	nis proposal is true and accurate. I further understand n contained in this proposal constitutes grounds for this proposal.
Authorized Signature	Date
Typed Name	
2022- ESG Application	13   Page



# CITY OF PATERSON – REQUEST FOR PROPOSALS PY 2022 HUD ENTITLEMENT PROGRAMS HOMELESS EMERGENCY SOLUTIONS GRANT (HESG)

PLEASE SUBMIT ONE (1) ORIGINAL APPLICATION AND TWO (2) COPIES

### **PART 2 - APPLICATION FORM**

SECTION ONE - ORGANIZATION PROFILE					
Applicant Organization					
(Full Legal Name)					
Street Address					
City, State, Zip Code					
Phone					
Fax					
Website					
Mailing Address					
(If different than above)					
City, State, Zip Code					
Number of Years in Operation					
Tax Exempt ID #					
Date of IRS Determination Letter					
DUNS Number					
Women owned/headed organization	YES NO				
Minority owned/headed organization	YES NO				

2022- ESG Application 14 | Page

Number of minority staff members



2021 IRS Form 990 complete?

### SECTION TWO - ORGANIZATION FINANCIAL INFORMATION Name of Accountant (if applicable) Street Address City, State, Zip Code **Contact Phone** Total for Organization's Operating Budget for FY 2022 **Total Major Funding Sources** Latest Financial Audit complete? Yes No No Dates covered by Financial Audit From То Completed Latest Annual Report complete? Yes No No Dates covered by Annual Report From To Completed

Yes 🔲 No 🔲



### SECTION THREE - SCOPE OF SERVICES

Part A. Organization Information	
Program/Project Title	
Anticipated Program/Project Start Date	
Total Budget for Program/Project	
Amount of (HESG) Request	
Total Matching Funds Secured	
Part B. Service and Target Population Pro	file
Service Coverage Area in 5 (Check all that apply)	Paterson Wards  1st Ward 2nd Ward 3rd Ward 4th Ward  5th Ward 6th Ward  Other Location (Please Specify):
Complete Address of Facility Where Service Will Be Provided	
2011.00	
Is the site(s) where services are provided	easily accessible and inviting to community residents?
Yes No	
Number of shelter beds and/or persons	
served daily as of 12/31/2021	
Number of shelter beds and/or persons	
to be served or increased by with this	
funding	
# Persons Served by All Activities – prior	
year (Count total unduplicated persons)	
# Persons to be served 2022	
(Count total unduplicated persons)	
Target Population in 2022	Individuals Families
Target Population in 2022 by Age	Infants (<1 yr)
	Children (1yr -12 yr)
	Youth (13–18 yrs) Adults (19–64 yrs)
	Seniors (65 yrs+)

2022- ESG Application 16 | Page



200	DF	<b>∩F</b>	SER'	١/I	CEC
SUU	'FE	VΓ	SER	۷I	CEO

Part C. Accomplishments (Quantifiable)

### **INSTRUCTIONS**

• Please select the category(s) that best measures your proposed activity.

Then, insert the number of people you propose to served for 2022. And finally, please insert the actual number of people served during program year 2021,

Accomplishment Type (check one)	FY 2022 Proposed Accomplishments	FY 2021 Actual Accomplishments
STREET OUTREACH		
EMERGENCY SHELTER		
HOMELESS PREVENTION		
RAPID RE-HOUSING		
HMIS		

2022- ESG Application 17 | Page



SCOPE OF SERVICES
Part D. Project Summary Narrative Instructions. In the space provided, describe the specific activity proposed for HESG funding.
in the space provided, describe the specific activity proposed for rigod funding.



### **SCOPE OF SERVICES**

### Part E. Project Budget

Instructions. Complete each of the attachments in accordance with the instructions provided on each form and attach after this page.

Attachment 2.

**Budget/Cost Categories and Elements of Cost** 

Attachment 3.

**Eligible Activities Costs Summary** 

Attachment 4.

Schedule A. Rapid Re-Housing Costs

Schedule B. Homeless Prevention Costs

Schedule C. HMIS Costs

Schedule D. Street Outreach Costs

Schedule E. Emergency Shelter Operation Costs

2022- ESG Application 19 | Page



# SCOPE OF SERVICES. PART E. PROJECT BUDGET ATTACHMENT 2 – BUDGET/COST CATEGORIES AND ELEMENTS OF COST

### A. Rapid Re-Housing assistance/Housing stabilization and relocation

**Rental Application Fees** 

Security Deposits

Last month's rent

**Utility Payments/Deposits** 

**Moving Cost** 

Tenant Counseling

Housing Search and Placement

Essential Services (Case Manager)

### **B.** Homeless Prevention

Short Term Rental Assistance (up to three months of rent)

Medium Term Rental Assistance (more than three months not exceeding twenty-four months)

Rental Arrears

Essential Services (Case Manager)

### C. HMIS

Purchasing or leasing computer hardware, software, or software licenses

Paying salaries for completing data analysis

Paying staff cost to travel to and attend HUD-sponsored training on HMIS and programs

Paying Participant Fees charged by the HMIS Lead

### D. Street Outreach

Essential Services - (Case Management)

Supplies and equipment

Intake Assessment (Engagement)

**Emergency Health Services** 

**Emergency Mental Health Services** 

Transportation

Special Population

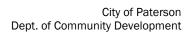
### E. Emergency Shelter Operation

General Essential Services - Case Management

Renovation

**Shelter Operations** 

Assistance required under the URA and Real Property Acquisition Policies Act of 1970.





# SCOPE OF SERVICES. PART E. PROJECT BUDGET ATTACHMENT 3 COSTS SUMMARY

ESG 2022 Sub-Recipient Name:  For Cost Categories A through E, a SCHEDULE SHEET and JUSTIFICATION must be completed and submitted, where applicable.  Cost Category Total Funds Needed ESG Funds Requested Funds  A. Rapid Re-Housing:
For Cost Categories A through E, a SCHEDULE SHEET and JUSTIFICATION must be completed and submitted, where applicable.  Cost Category  Total Funds Needed  ESG Funds Requested Funds
For Cost Categories A through E, a SCHEDULE SHEET and JUSTIFICATION must be completed and submitted, where applicable.  Cost Category  Total Funds Needed  ESG Funds Requested Funds
cost Category  Total Funds Needed  ESG Funds Requested Funds
Cost Category Fotal Funds Needed Requested Funds
A. Rapid Re-Housing:
TOTAL Rapid Re-Housing:

For Cost Categories A through E, a SCHEDULE SHEET and JUSTIFICATION must be completed and submitted, where applicable.								
Cost Category	Total Funds Needed	ESG Funds Requested	Matching Funds					
B. Homeless Prevention:								
TOTAL Homeless Prevention:								

**ESG Funds** 

Requested

**Matching Funds** 



ESG 2022

**Cost Category** 

# SCOPE OF SERVICES. PART E. PROJECT BUDGET ATTACHMENT 3 – ELIGIBLE ACTIVITIES COSTS SUMMARY

For Cost Categories A through E, a SCHEDULE SHEET and JUSTIFICATION must be completed and submitted, where applicable.

**Total Funds Needed** 

**Sub-Recipient Name:** 

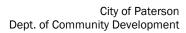
C. HMIS:			
TOTAL HMIS:			
For Cost Categories A through E, a SCHEDULE S	HEET and JUSTIFICATION must be o	completed and submit	ted, where applicable.
Cost Category	Total Funds Needed	ESG Funds Requested	Matching Funds
D. STREET OUTREACH:			
TOTAL OTDEET OUTDEAUL			
TOTAL STREET OUTREACH:			
For Cost Categories A through E, a SCHEDULE S	HEET and JUSTIFICATION must be o	completed and submit	ted, where applicable.
Cost Category	Total Funds Needed	ESG Funds Requested	Matching Funds
E. SHELTER OPERATIONS:			
TOTAL SHELTER OPERATIONS:			



# SCOPE OF SERVICES. PART E. PROJECT BUDGET ATTACHMENT 4 SCHEDULE A: RAPID RE-HOUSING PERSONNEL COSTS

Sub-Recipient

ESG 2022	Name:				
	List all full and part-time staff paid Provide an explanation of fringe be				
Position Title/Incumbent Name/Vacant	Responsibilities & Duties	Minimum Qualifications	Annual Salary	Weekly Hours on Project	leekly Work Time on Project
Subtotals	Explanation of Fringe Benefits:				
% Fringe Benefits					
TOTAL PERSONNEL COST					





## SCOPE OF SERVICES. PART E. PROJECT BUDGET ATTACHMENT 4 –

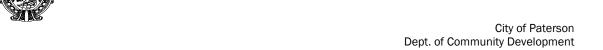
### SCHEDULE B: HOMELESS PREVENTION PERSONNEL COSTS

		Sub- Recipient	:			
HESG 2022  List all full and part-time staff paid,	including frings he	Name:	ide an evolanation o	of frings hangfite	at the hottom of t	form
Position Title/Incumbent Name/Vacant	Responsibili & Duties	ities	Minimum Qualifications	Annual Salary	Weekly Hour on Project	% Wookly
Subtotals	Explanation of Benefits:					
% Fringe Benefits						
TOTAL PERSONNEL COST						
				<u> </u>		



# SCOPE OF SERVICES. PART E. PROJECT BUDGET ATTACHMENT 4 – SCHEDULE C: HMIS PERSONNEL COSTS

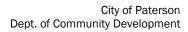
ESG 2022		Sub- Recipient Name:				
List all full and part-time staff paid, in	ncluding fringe ber	nefits. Provide	an explanation of fringe	benefits at the	bottom of Weekly	form. % Weekly
Position Title/Incumbent Name/Vacant	Responsibiliti Duties	ies &	Minimum Qualifications	Annual Salary	Hours on Project	Work Time on Project
Subtotals	Explanation of Benefits:					
% Fringe Benefits						
TOTAL PERSONNEL COST						



Sub-

# SCOPE OF SERVICES. PART E. PROJECT BUDGET ATTACHMENT 4 – SCHEDULE D: STREET OUTREACH PERSONNEL COSTS

ESG 2022		Recipient Name:				
List all full and part-time staff paid, in	ncluding fringe ben	efits. Provide	e an explanation of fringe	e benefits at the	e bottom of	form.
Position Title/Incumbent Name/Vacant	Responsibiliti Duties	es &	Minimum Qualifications	Annual Salary	Weekly Hours on Project	% Weekly Work Time on Project
Subtotals	Explanation of Benefits:					
% Fringe Benefits						
TOTAL PERSONNEL COST						





# SCOPE OF SERVICES. PART E. PROJECT BUDGET ATTACHMENT 4 – SCHEDULE E: SHELTER OPERATIONS PERSONNEL COSTS

	Sub- Recipient Name:				
ncluding fringe ber	nefits. Provide	an explanation of fringe	benefits at the		
Responsibiliti Duties	es &	Minimum Qualifications	Annual Salary	Weekly Hours on Project	% Weekly Work Time on Project
Explanation of Benefits:	Fringe				
	Responsibiliti Duties	Recipient Name: ncluding fringe benefits. Provide a	Recipient Name: Including fringe benefits. Provide an explanation of fringe Responsibilities & Minimum Duties Qualifications  Explanation of Fringe	Recipient Name: Including fringe benefits. Provide an explanation of fringe benefits at the Responsibilities & Minimum Annual Qualifications Salary  Explanation of Fringe	Recipient Name: Including fringe benefits. Provide an explanation of fringe benefits at the bottom of Responsibilities & Minimum Qualifications Salary on Project  Explanation of Fringe



SECTION ONE - Organization Summary

### CITY OF PATERSON – REQUEST FOR PROPOSALS PY 2022 HUD ENTITLEMENT PROGRAMS HOMELSS EMERGENCY SOLUTIONS GRANT

### PART 3 - PROPOSAL NARRATIVE

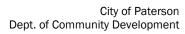
<u>Instructions.</u> Describe the organization's background as it relates to establishing the agency's identity and legitimacy as an organization. Responses can detail but should not be limited to describing the agency's mission statement, history, expertise, longevity of presence in the community, etc.
describing the agency's mission statement, history, expertise, longevity of presence in the
community, etc.
Part B. Current Programs and Activities
<u>Instructions.</u> Describe activities in which the organization is currently engaged. Responses can
detail any similar projects or activities in the same or a related area that are relevant to
establishing the agency's credibility, track record, and ongoing performance in the delivering
services for which grant funding is sought.



Part C. Statement of Achievements
<u>Instructions.</u> Provide specific evidence of the organization's success in accomplishing past or
current organizational or program goals. Responses can address but should not be limited to
describing achievements such as organizational service or community awards, quantity and quality
of services provided and benefits gained by participants receiving services, recurring grants based
on performance, etc.



approximately and a supplication of the suppli
Part D. Organizational Staffing Qualifications
<u>Instructions.</u> Describe the qualifications of the agency's leadership as it relates to establishing background on the organization's professional competency to implement the proposed project activities. Responses can include but should not be limited to addressing the credentials of key senior staff and management, organizational structure, processes for ensuring all staff are qualified and committed to working with the target population, strategies for organizational self-evaluation and continuous improvement, etc.
,
SECTION TWO - Project Summary
Part A. Need Addressed by the Proposed Project
Instructions. Describe the need that the proposed project seeks to address. Responses can
address but should not be limited to describing in detail the specific issue or need, supporting
background information and data, methods by which the need was identified, etc.
buonground information and data, methodo by which the need was identified, etc.





Part B. Project Goals				
<u>Instructions.</u> Describe on (1) one page the goals that the project seeks to accomplish.				
Responses can address the breadth and/or depth of the organization's objectives, including but				
not limited to detailing short and long-term goals, the desired level or reach of services (i.e.,				
neighborhood, City, county, region, state), the purpose served by the project, the specific targets				
of individual project activities, etc.				



Part C. Project Implementation Strategies
Instructions. Describe on (1) one page the specific activities the agency will undertake to
implement the project. Responses can detail the organization's action plan, including but not
limited to specifying timelines, events, procedures to be followed, utilization of human and
financial resources, etc.
Part D. Specific Collaboration Strategies
Instructions. Describe on (1) one page how the organization has or will engage families,
agencies, organizations, or community groups in the implementation of project activities.
Responses can specify ways in which the agency is any or all of its resources, such as staff,
finances, materials, office space, service locations or facilities, etc, to deliver the proposed
project services.
project services.



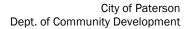


SECTION TWO - Project Summary
Part G. Major Barriers to Service Delivery
<u>Instructions.</u> Describe on (1) one page obstacles or impediments that the agency encounters or anticipates in being able to effectively and/or efficiently provide services to the target population. Responses can identify any challenges that the organization may be experiencing, including, where applicable, but not limited to, financial shortfalls, staff turnover, limited resources of the organization, language barriers, difficulty in marketing or disseminating materials, transportation, limited partners, etc.
Down II Ducinat Chaff Qualifications
Part H. Project Staff Qualifications
<u>Instructions.</u> Describe the qualifications of staff that will be engaged in the delivery of the Project. Responses can highlight the level of education, training, experience, awards or commendations for service, etc, that project staff possess and/or have received related to the specialty area or services proposed as part of the project activities.



### **APPENDIX 1**

Forms



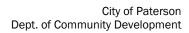


### **Counterterrorism Compliance**

In compliance with the spirit and intent of the USA PATRIOT Act and other counterterrorism laws, the City of Paterson requests that each funded agency ("Organization") certify that it is in compliance.

### **ORGANIZATION NAME:**

Check the Appropriate Box to Indicate Your Compliance With Each of the Following:	Comply	Do Not Comply		
This Organization is not on any federal terrorism "watch lists," including the list in Executive Order 13224, the master list of specially designated nationals and blocked persons maintained by the Treasury Department, and the list of Foreign Terrorist Organizations maintained by the State Department.				
This Organization does not, will not and has not knowingly provided financial, technical, in- kind or other material support or resources* to any individual or entity that is a terrorist or terrorist organization, or that supports or funds terrorism.				
This Organization does not, will not and has not knowingly provided or collected funds or provided material support or resources with the intention that such funds or material support or resources be used to carry out acts of terrorism.				
This Organization does not, will not and has not knowingly provided financial or material support or resources to any entity that has knowingly concealed the source of funds used to carry out terrorism or to support Foreign Terrorist Organizations.				
This Organization does not re-grant to organizations, individuals, programs and/or projects outside of the United States of America with out compliance with IRS guidelines.				
This Organization takes reasonable, affirmative steps to ensure that any funds or resources distributed or processed do not fund terrorism or terrorist organizations.				
This Organization takes reasonable steps to certify against fraud with respect to the provision of financial, technical, in-kind or other material support or resources to terrorists and terrorist organizations.				
* In this form, "material support and resources" means currency or monetary instruments or financial securities, financial services, lodging, training, expert advice or assistance, safe-houses, false documentation or identification, communications equipment, facilities, weapons, lethal substances, explosives, personnel, transportation, and other physical assets, except medicine or religious materials.				
I certify on behalf of the Organization listed above that the foregoing is true.				
Print Name: Title:				
Signature:Date:				





## DISCLOSURE STATEMENT FOR NONPROFIT SUB-RECIPIENTS (page 1 of 2)

### Part A: Please attach a copy of the Articles of Incorporation

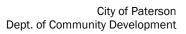
Na	me of Corporation:				
Pri	ncipal Place of Business:				
Inc	corporated in the State of:				
1.	I am (Title) of the (Name of Corporation), which is a Non-Profit Corporation organized under 15a of the Revised Statutes of the State of New Jersey.				
2.	Annexed hereto is a true copy of the Articles of Incorporation together with all Amendments thereto which are on file with the Secretary of the State of New Jersey.				
3. I certify that no administrator, agent, servant, or employee of the City of Paterson has any indirect or interest in the corporation or this contract.					
4.	influencing or attempting to influence an administrator, agent, or employee of any agency, a member Congress, an administrator, agent, or employee of Congress, or an employee of a member of Congress connection with the awarding of any Federal contract, the making of any Federal grant, loan, cooperating agreement, extension, continuation, renewal, amendment, or modification of any Federal contract, gran loan, or cooperative agreement.				
5.					
sta	ertify that the foregoing statements made by me are true. I am aware that if any of the foregoing stements made by me are willfully false, I am subject to punishment and/or termination of the ntract.				
 Sig	gnature Title				
Pri	nted Name Date				



# DISCLOSURE STATEMENT FOR NONPROFIT SUB-RECIPIENTS (page 2 of 2)

### Part B: Other Funding Sources

Name and Address of Funding Sources	Amount of Funding			
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
Part C: Name of Person(s) authorized to sign contract and other official documents:				
Name(s)	<u>Title</u>			
Name of Fiscal Officer	<u>Title</u>			





## NON-COLLUSION AFFIDAVIT

State of: County of:			
(Name of Affiant), being first du President, Secretary, etc.) Of (Name of Ithat such bid is genuine and no conspired, connived, or agreed, or sham bid, or that such person shat indirectly sought by agreement or to fix the bid price of affiant or any in the proposed contract; and that and further, that such bidder has thereof, or divulged information of agent thereof.	Business Entity), the part of collusive or soldirectly or indirect all refrain from bider collusion or commy other bidder, or that all statements of not, directly or in	arty making the fore ham; that said bid tly, with any bidder ding, and has not in munication or confeto fix any other biddecontained in said predirectly submitted the	e-going proposal or bid, lder has not colluded, or person, to put in a any manner, directly or rence, with any person, er, or person interested roposal or bid are true; his bid, or the contents
(Affiant)		Sworn to and s	ubscribed before me
	this	day of	,20
		No	tary Public in and for
			County,
	this	day of	,20





### STOCKHOLDER DISCLOSURE CERTIFICATE

(To be Completed by For Profit Business Entities Only)

Pursuant to the laws of the State of New Jersey as set forth in laws of 1977, Chapter 33, the undersigned does herewith certify to the City of Paterson that the following is a statement with names and addresses of all stockholders, partner, member or owner ("Owner") in the corporation, partnership, limited liability company or other business entity ("Entity") who own a 10% or greater interest therein, as the case may be. If one or more such Owner is in itself an Entity, the Owner holding 10% or more or greater interest in that Entity, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every Owner exceeding the 10% ownership criteria established above have been listed.

NAME 1. 2. 3. 4. 5. 6. 7. 8. 9.	HOME ADDRESS	
NOTE: NO POST OFFICE BOX NUMBER ACCEPTED, FL	JLL STREET ADDRESS ONLY.	
CRIMINAL CONVICTION TO SERVE AS GROUNDS FOR	DISQUALIFICATION FROM AWARD OF CONTRACT:	
Vendor must disclose whether any person State or Federal Court, in this State or any	n(s) named above have a criminal conviction in a other State.	ny Municipal, County,
Yes No No		
responsibility hearing held by the City. Als	prior conviction, shall not take place unless and use, vendor must report any conviction of any personant during the contract or agreement period to the	on(s) named above in
Any termination by the City, based upon been a responsibility hearing held by the C	subsequent conviction, shall not take place unles City.	
Affiant (Authorized Agent of Corporation or Busines	s Entity)	AFFIX CORPORATE SEAL HERE
Print name and title of affiant		
IN WITNESS WHEREOF, the undersigned h	as caused this Certificate to be executed this	day of
day of	_, 20 Sworn and Subscribed before i	me this
(Notary Public)	_	
<b>40</b> I P a g e		



### **HOLD HARMLESS AGREEMENT**

The Sub-recipient, shall defend, indemnify and hold harmless the City of Paterson, its agents, servants and administrators from and against any and all claims or actions at law, whether for personal injury, property damage or liability, including any cost of defense incurred by the City of Paterson and any payments, recoveries and judgments against the City of Paterson, which arise from actions or omissions of the Sub-recipient, his agents or employees in the execution of the work and/or duties to be perform under the contract.

Costs shall be deemed to include, but not limited to attorney's fees, filing expenses, expert witness fees, reproductions costs, and long distance travel and phone expenses in connection with defense and shall bear the prevailing interest rate, where applicable.

The Sub-recipient shall be responsible for all damage to persons or property caused or alleged to have been caused by or incident to the execution of this work, and shall defend claims or suits arising from or incident to the work under the aforementioned contract without expense to the City of Paterson, its agent's servants and/or administrators.

Ву:		Date:
	Name:	
	Title:	
On I	pehalf of:	
Nan	ne of Organization	





## Certification of Compliance with Charitable Registration and Investigation Act (N.J.S.A. 45:17A-18 et seq.)

The New Jersey Charitable Registration and Investigation Act (N.J.S.A. 45:17A-18 et seq.) (the "Act") regulates the fund raising activities of most charitable organizations, professional fund raisers, and solicitors conducting business within the State of New Jersey by requiring a charitable organization, unless exempted from registration requirements pursuant to Section 9 of the Act, to file an annual registration statement with the New Jersey Attorney General.

Under the Act "Charitable organization" means: (1) any person determined by the federal Internal Revenue Service to be a tax exempt organization pursuant to section 501(c)(3) of the Internal Revenue Code of 1986, 26 U.S.C. s.501(c)(3); or (2) any person who is, or holds himself out to be, established for any benevolent, philanthropic, humane, social welfare, public health, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters or other persons who protect the public safety, or any person who in any manner employs a charitable appeal as the basis of any solicitation, or an appeal which has a tendency to suggest there is a charitable purpose to any such solicitation.

basis of any solicitation, or an appeal which has a tendency to suggest there is a charitable purpose to any such solicitation.
I do hereby certify that I am a duly authorized officer of (name of organization) and that I am authorized to certify on its behalf. I further certify that I have read or caused to be read the Act, and that I am knowledgeable of the laws and regulations contained therein, and that, (name of organization) is in compliance with the all of the provisions of the Act, as amended.
I understand that the City of Paterson will rely on this certification to review and approve any contracts, agreements, or other related documentation with this organization.
By: Name: Title:
Date:



### Certification of Compliance with Executive Order on Pay to Play Reform

(To be Completed by For Profit Business Entities Only)

The Sub-recipient hereby certifies that it has read or caused to be read the Executive Order on Pay to Play Reform, dated February 8, 2007 (MEO-07-0001), and that the Business Entity, as that term is defined in the Executive Order, has not made a Contribution or solicited a Contribution that would bar the award of this Contract.

I hereby certify that the foregoing is true to the best of my knowledge and belief.

Name of Organization:	
By:	
Name & Title:	
Date:	



### **APPENDIX 2**

Eligible Emergency Solutions Grant Activities



### **Eligible Homeless Emergency Solutions Grant Activities**

#### Street Outreach:

Eligible Program Participants: Unsheltered individuals and families, meaning those who qualify under paragraph (1) (I) of the definition of homeless.

Overview of eligible activities: Essential services to eligible participants provided on the street or in parks, abandoned buildings, bus stations, campgrounds, and in other such settings where unsheltered persons are staying. Staff salaries related to carrying out street outreach activities are also eligible.

Eligible Costs Overview:

Engagement
Case Management
Emergency Health Services
Emergency Mental Health Services
Transportation
Services to Special Populations

### **Emergency Shelter:**

Eligible Program Participants: Individuals and families who are homeless.

Overview of Eligible Activities: Essential services to person in emergency shelters, renovating buildings to be used as emergency shelters and operating emergency shelters. Staff costs related to carrying out emergency shelter activities are also eligible.

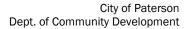
Eligible Costs Overview:

Essential Services
Renovation
Shelter Operations
Assistance required under "URA"

### Rapid Re-housing and Homelessness Prevention:

### **Eligible Program Participants:**

- Rapid re-housing- individuals and families who are literally homeless, meaning those who
  qualify under paragraph (1) of the definition of homeless.
- Homelessness prevention- individuals and families who are at imminent risk or at risk of homelessness, meaning those who qualify under paragraph (2) and (3) of the homeless





definition or those who qualify as at risk of homelessness. Individuals and families must have an income at, or below, 30% of AMI.

Overview of Eligible Activities: Short and medium- term rental assistance and housing relocation and stabilization services. Staff salaries related to carrying out rapid re-housing and homelessness prevention activities are also eligible.

### HMIS-

Overview of Eligible Activities:

- Recipients and Sub-recipients: All recipients and sub-recipients may pay the costs of contributing data to the CoC's HMIS.
- Recipients and Sub-recipients that use comparable databases: Victim service providers
  and legal service providers may use ESG funds to pay the costs of establishing and
  operating a comparable database.

### Street Outreach -

#### **Definition of Homeless:**

The final rule maintains these four categories. The categories are: (1) Individuals and families who lack a fixed, regular, and adequate nighttime residence and includes a subset for an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided; (2) individuals and families who will imminently lose their primary nighttime residence; (3) unaccompanied youth and families with children and youth who are defined as homeless under other federal statutes who do not otherwise qualify as homeless under this definition; and (4) individuals and families who are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member.