

**CITY OF PATERSON
NOTICE TO BIDDERS**

The City of Paterson, New Jersey shall receive sealed bids at the Purchasing Office, 4th floor, City Hall, 155 Market Street, Paterson, New Jersey 07505 until 11:00 A.M. prevailing time, on **Wednesday, July 6, 2016** and then publicly opened, and read aloud in the 4th fl. Conference Room for the Following: **PURCHASE, DELIVERY AND INSTALLATION OF A COOLING AND HEATING SYSTEM AT THE COMMUNICATION ROOM OF THE POLICE DEPARTMENT, BID NO. 17.11**

All Vendors must obtain bid packages from the City of Paterson, Purchasing Division, located at City Hall, 155 Market Street, 4th floor, Paterson, New Jersey, Tel: 973-321-1340 fax: 973-321-1341. **REPRODUCTION OR REDISTRIBUTION OF THE CONTENTS OF THIS BID PACKAGE BY A PARTY OTHER THAN THE CITY OF PATERSON IS STRICTLY PROHIBITED.** Bids received from vendors that did not obtain bid packages from the City of Paterson Purchasing Division will not be considered.

Walkthrough is schedule for Wednesday, June 15, 2016 at 10:00 AM at the Police Headquarters, 111 Broadway, Paterson, NJ 3rd Fl. Contact Mr. Pedro Rodriguez at 917-731-2950 for information; all bidders are urged to attend as this will be the only time to inspect the work location. Questions will be accepted until Friday, June 17, 2016 at 12:00 noon. No Exceptions.

Bids must be submitted on the standard Proposal Form provided by the City of Paterson in the manner designated therein, and must be enclosed in a sealed envelope bearing the title of the bid, name and address of the bidder on the outside; addressed to Mr. Harry M. Cevallos, Purchasing Agent, and delivered to the above address at the date and time set at the place herein. The City of Paterson is not responsible for any hand delivered or third party delivered bids which do not arrive at the proper time or location. Any such bid will be returned unopened to the vendor. All documents contained in this package must be returned to the City of Paterson in their original form. No substitutions, alterations, or modifications of any of the bid documents are permitted.

The City of Paterson requires that a bidder must submit with his bid a bid guarantee in the form of a bid bond, certified check, or cashier's check in the amount of ten percent (10%) of the bid, along with consent of surety from a Bonding Company. In no case shall the bid guarantee exceed \$20,000.00. The bid guarantee must be accompanied by a surety company certificate (known as a Consent of Surety) duly authorized to do business in this State and satisfactory to the City of Paterson, stating that such surety company will provide the bidder with a guarantee bond or other surety as a guarantee indemnification. **Failure to include this item will mandate rejection of bid.**

The City of Paterson requires that a bidder who is awarded a contract, which exceeds \$40,000.00, must submit a Performance Bond in the full amount of the award from a Company doing business in the State of New Jersey. This bond shall be made to the City of Paterson and shall be held as security for the performance of the contract. The performance bond shall be submitted within ten (10) days of the date of the award letter. **Failure to submit a Performance Bond shall be cause for declaring the contract null and void pursuant to N.J.S.A.40A:11-23.2.**

Bidders are required to comply with the requirements of Mandatory Equal Employment Opportunity Language N.J.S.A.10:5-31 et seq., N.J.A.C. 17:27-1.1 et seq. and NJ Contractor Business Registration Certificate (N.J.S.A.52:32-44) as amended PL 2009.c313

Prior to awarding a contract, the City of Paterson will investigate apparent low bidders for any delinquent taxes or other Municipal charges including but not limited to sewer charges, demolition liens, etc. owed on any City of Paterson property by said proposed vendor or its principals.

Bidders shall not submit bids with qualifying conditions or provisions.

Any such delinquent taxes or other Municipal charges would disqualify such bidders from bidding on or being awarded a City contract.

The City Council of the City of Paterson reserves the right to consider the bids for sixty (60) days after receipt thereof, and further reserves the right to reject any and all bids, waive informalities, and make such awards or take action as may be in the best interest of the City of Paterson.

Harry Cevallos, QPA, R.P.P.S.
Qualified Purchasing Agent