

CITY OF PATERSON  
NOTICE TO BIDDERS

The City of Paterson, New Jersey shall receive sealed bids at the Purchasing Office, 4<sup>th</sup> floor, City Hall, 155 Market Street, Paterson, New Jersey 07505 until 11:00 A.M. prevailing time, on Friday, January 15, 2016 and then publicly opened, and read aloud in the 4<sup>th</sup> fl. Conference Room for the Following: LANDSCAPE AND MAINTENANCE SERVICES WITHIN PATERSON GREAT FALLS NATIONAL PARK, BID NO.16.17

Specifications and related materials may be obtained from: City Hall, 4<sup>th</sup> Fl., Purchasing Division, 155 Market Street, Paterson, NJ 07505 Tel: 973-321-1340 Fax: 973-321-1341

Bids must be submitted on the standard Proposal Form provided by the City of Paterson in the manner designated therein, and must be enclosed in a sealed envelope bearing the title of the bid, name and address of the bidder on the outside; addressed to Mr. Harry M. Cevallos, Purchasing Agent, and delivered to the above address at the date and time set at the place herein. The City of Paterson is not responsible for any hand delivered or third party delivered bids which do not arrive at the proper time or location. Any such bid will be returned unopened to the vendor.

All documents contained in this package must be returned to the City of Paterson in their original form. No substitutions, alterations, or modifications of any of the bid documents are permitted.

**Each bidder must deposit with his bid a bid guarantee in the amount of two thousand dollars (\$2,000.00) in the form of a Certified Check, Cashier's Check, Money Order or Bid Bond.** When submitting a Bid Bond, it shall contain power of attorney for full amount of bid bond from a surety company authorized to do business in the State of New Jersey and subject to the conditions provided in the "Instruction to Bidders". Bid guarantee is to be made payable to the City of Paterson. If awarded a contract, this amount will be held as security for the duration of the contract and refundable upon satisfactory performance of the contract.

Bidders are required to comply with the requirements of N.J.S.A.10:5-31 et seq. (P.L.1975, C.127) N.J.A.C. 17:27

Bidders are required to comply with the requirements of P.L.2004, c57, and as amended 2009 PL c39 (NJ Contractor Business Registration Certificate).

Prior to awarding a contract, the City of Paterson will investigate apparent low bidders for any delinquent taxes or other Municipal charges including but not limited to sewer charges, demolition liens, etc. owed on any City of Paterson property by said proposed vendor or its principals.

Any such delinquent taxes or other Municipal charges would disqualify such bidders from bidding on or being awarded a City contract.

The City Council of the City of Paterson reserves the right to consider the bids for sixty (60) days after receipt thereof, and further reserves the right to reject any and all bids, waive informalities, and make such awards or take action as may be in the best interest of the City of Paterson.

Bidder must not submit bids with qualifying conditions or provisions.

Harry Cevallos, QPA, R.P.P.S.  
Qualified Purchasing Agent