

MINUTES

PATERSON MUNICIPAL UTILITIES AUTHORITY MEETING

DATE: April 21, 2014

PRESENT: Chairman Kenneth Simmons (absent), Commissioner Erik Lowe, Commissioner Janet McDaniel, and Commissioner Charles Pettiford

ALSO PRESENT: Bruce Ackerman, Legal Counsel

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Pursuant to the Open Public Meetings Act, the regular meeting of the Paterson Municipal Utilities Authority was held on Monday, April 21, 2014.

Vice Chairman Lowe called the meeting to order at 6:00 p.m.

Legal Counsel read the Statement of Compliance, followed by the roll call.

Approval of Minutes:

The Commissioners considered the review and approval of the minutes of March 10, 2014, and, after discussion, a motion was made by Commissioner Pettiford to approve these minutes as presented, seconded by Commissioner McDaniel and approved unanimously.

The Commissioners considered the review and approval of the minutes of March 18, 2014, and, after discussion, a motion was made by Commissioner Pettiford to approve these minutes as presented, seconded by Commissioner McDaniel and approved unanimously.

Public Portion:

Motion made by Commissioner McDaniel to open the meeting to the public, seconded by Commissioner Pettiford and approved unanimously.

There being no member of the public requesting to speak to the Commissioners, a motion was made by Commissioner McDaniel to close the public portion, seconded by Commissioner Pettiford, and approved unanimously.

Bills and Communications:

The financial report as presented shows income of \$74,093.07, and proposed expenditures of \$18,918.63. Commissioner Lowe explained that the professional fees for both the budget work

and audit work have been included, that the utility bills were for outside lighting, and that the Verizon invoice is for two months.

After discussion by the Commissioners, a motion was made by Commissioner McDaniel to approve the financial report and pay the bills indicated, with the proviso that each bill shall be broken down in the future for each month being separately listed for each provider, seconded by Commissioner Pettiford, and the motion was approved unanimously.

Reports of Committees and Officers

Legal Report:

Legal Counsel reported that he had invoiced the developer of the hydroelectric plant for additional rentals due on excess production based upon the rate being charged. That payment was received and noted in the financial report.

Legal Counsel presented the budget for this 2014 fiscal year which had been returned by the State for adoption by the MUA. After discussion, a motion was made by Commissioner Pettiford to approve the budget resolution of adoption as contained in the budget report, seconded by Commissioner McDaniel, and approved unanimously.

Vice Chairman Report:

Commissioner Lowe discussed the NJHT grant, that he will follow up in writing or by email if he does not receive confirmation that all documents are in place with the State to pay the balance of the grant funds due the MUA.

Commissioner Lowe discussed the DCA report to the City of Paterson and noted that the City was rejecting the request to disband the MUA. The Commissioners will advise Legal Counsel if further legal input is requested, but did not take any action to expend funds to provide further opposition.

Commissioner Lowe reported that some human or animal placenta was found on MUA property. Law enforcement agencies are involved and will render a report.

Commissioner Lowe presented the engagement letters for each of Mizzzone & Associates and Maligu Associates, LLC, for their budget and audit work, respectively. They are in the same forms as last year. After discussion, a motion was made by Commissioner McDaniel to approve the engagement letters for each professional named, as an extraordinary unspecified professional service not subject to public bidding, seconded by Commissioner Pettiford, and approved unanimously. Notice of award to be published.

Commissioner Lowe presented a map that he had received from the NPS as to their proposed land acquisition, subdivision, and easement areas. There was no action taken nor any formal request for action received. Commissioner Lowe will distribute copies prior to the next meeting.

Unfinished and New Business:

None.

There being no further business, a motion to adjourn was made by Commissioner Pettiford, seconded by Commissioner McDaniel, and voted upon unanimously.

Submitted by:

Next regular meeting on Monday, May 12, 2014, at 6:00 p.m.