

OFFICE OF THE MAYOR



EXECUTIVE ORDER NO.14-01 **PROCEDURES FOR FLAG RAISING CEREMONIES AT CITY HALL IN THE** **CITY OF PATERSON**

WHEREAS, the City of Paterson is a diverse municipality with residents representing religions, ethnicities, and countries from around the world;

WHEREAS, flag raising ceremonies are a time honored tradition in the City of Paterson and a time for its residents to come together and celebrate its diversity, inclusiveness, and tolerance;

WHEREAS, because of the many countries honored it has become necessary to establish a schedule to accommodate every resident or organization in the City of Paterson wishing to raise the flag of their homeland;

WHEREAS, in an effort to streamline the flag raising procedures and simplify the process for recognizing countries and ensure every resident and group is able to participate in the flag raising ceremony, the below schedule and procedures is being adopted by the City of Paterson; and

NOW, THEREFORE, I, Jeffery Jones, Mayor of the City of Paterson, New Jersey by virtue of the authority vested in me by the Statutes of this State and the Code of the City of Paterson, do hereby issue the following Executive Order:

Section 1: **Procedures for Flag Raising Ceremonies at City Hall**

As of the effective date set forth below, and until cancellation by means of a subsequent Executive Order, flag raising ceremonies in the City of Paterson will be governed by this Order. Previous procedures in place in any City Department, Division, or Office are hereby superseded by the language herein. This Executive Order governs all flag raising ceremonies taking place at the Paterson City Hall located at 155 Market Street.

In an effort to bring the City of Paterson and its residents together to celebrate the culture and diversity of its citizens, every resident and affiliated civic organization is permitted to take part in the flag raising ceremony at City Hall. Pursuant to this Executive Order, the Mayor or his designee is charged with conducting the flag raising ceremony. Additionally, the Mayor or his designee will provide the country's flag, a lectern, and any other necessary equipment for the flag raising ceremony. The flag will be flown at City Hall for a period of five (5) days.

Section 2: **Flag Raising Schedule**

The following schedule represents the flag raising ceremonies for 2014. This schedule was put together based upon past City and U.S. Department of State practices. Every effort was made to represent countries previously on record as conducting flag raising ceremonies in the City of Paterson. If a resident is from a country not represented in the schedule below, a written request must be made to the City Clerk's office prior to September 1st at 4:30 PM of the calendar year for inclusion in the following year's schedule. Moreover, requests can be made to amend the date of the flag raising ceremonies. However, the Mayor retains discretion in setting the final flag raising schedule in an orderly manner.

For the 2014 calendar year, the following flag raising ceremonies will be conducted:

- Saturday, February 1st, 2014: African-American Flag Raising
- Monday, March 17th, 2014: Irish Flag Raising
- Tuesday, March 25th, 2014: Greek Flag Raising
- Saturday, April 19th, 2014: Syrian Flag Raising
- Saturday, April 26th, 2014: Turkish Flag Raising
- Monday, May 5th, 2014: Palestinian Flag Raising
- Saturday, May 10th, 2014: Haitian Flag Raising
- Friday, June 13th, 2014: American Flag Raising
- Monday, July 21st, 2014: Columbian Flag Raising

- Sunday, July 27th, 2014: Peruvian Flag Raising
- Wednesday, August 6th, 2014: Jamaican Flag Raising
- Friday, August 29th, 2014: Trinidadian Flag Raising
- Friday, September 5th, 2014: Dominican Flag Raising
- Sunday, September 14th, 2014: Puerto Rican Flag Raising
- Monday, September 22nd, 2014: Costa Rican Flag Raising
- Friday, October 10th, 2014: Italian Flag Raising
- Monday, December 15th, 2014: Bangladesh Flag Raising

Section 3: Mandatory Posting in each Department, Division or Office and on the City of Paterson's Website

This Order shall be posted in one or more prominent places in each Department, Division and Office listed in Chapter 5 of the Code of the City of Paterson, in a manner reasonably calculated to inform all municipal employees of the contents of this Order. Additionally, flag raising ceremonies will be prominently advertised on the City of Paterson's website setting forth the time of the ceremony for residents to be properly informed.

Section 4: Discretionary Application

The Mayor or designee, if necessary, is empowered to alter the date of a flag raising ceremony, if, based on a good faith request by a resident or participating organization, the date is in conflict with other scheduled events, or a major inconvenience to participating residents.

Section 5: Compliance and Effective Date.

Each of the City Departments, Divisions and Offices are hereby directed to comply with this Order, by prominently posting this Order by two (2) P.M. on Friday, January 17th, 2014, to take effect twenty-four (24) hours thereafter.

APPROVED:


MAYOR JEFFERY JONES

DATE:

ATTESTED TO AND RECORDED BY:


JANE E. WILLIAMS-WARREN, CITY CLERK

DATE:

APPROVED AS TO FORM AND LEGALITY:


DOMENICK STAMPONE, ESQ.

DATE: 1/15/14